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Learning Sessions

ETHICS IN BANKING

# Ethics in Banking

EB

Module-wise chapters, weightage & key topics

2

MODULES

29

CHAPTERS

100

MARKS

2

UPDATED TOPICS

Crash course • PDFs • One-liners • Video classes • Online tests

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## Paper pattern

- ✓ **100 questions** · 1 mark each · **100 marks**
- ✓ Duration **2 hours**, conducted **online**
- ✓ **No negative marking**
- ✓ Pass: **50%** aggregate (with module minimums)
- ✓ Mix of conceptual, applied & numerical questions

## How to read this deck

- ✓ Each module shows its **indicative weightage**
- ✓ Every chapter lists **key topics** + chapter weightage
- ✓ **UPDATED** = topic with a recent regulatory change — revise latest figures
- ✓ Weightage is **indicative** (content volume + past-paper trend), not officially published by IIBF

### Live + Recorded

Video classes

### Exam PDFs

e-notes & one-liners

### Mock tests

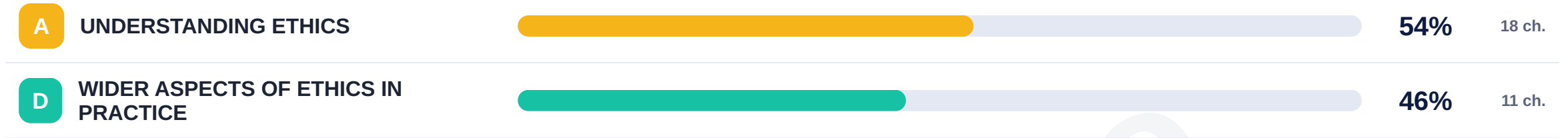
Latest IIBF pattern

### Crash course

Fast-track revision

## Module-wise weightage

WHERE THE MARKS SIT



Indicative distribution of 100 marks across the modules. Prioritise **Module A — UNDERSTANDING ETHICS**, the single largest scorer.

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### A Module A — UNDERSTANDING ETHICS · 1/4

**54%**  
MODULE WEIGHT

#### 1. ADMIT LETTER OF EXAMINATIONS:

- 1** a. While registering for the examination/ course candidates will only be allowed to, select their exam centre. The venue and time slots will be allotted by the Institute, b. Candidates are required to take utmost care and precaution in selecting, Centre, as there is no provision to change the Centre in the system after, successful application. Hence no request for change of centre, will be, entertained for any reason, c. No Admit letter will be issued at the time of registration. Admit Letters with details of, Venue and time slots will be available for download 10-15 days prior to the date of, d. Admit letter will be hosted on Institute's website [www.iibf.org.in](http://www.iibf.org.in) under the menu **3** MARKS
- 2** 'Examination/Courses>Admit Letter"  
e. For downloading and printing of admit letter from the above mentioned website, candidates will have to enter the following **1** MARKS
- 3** Membership or registration number as login id  
— **1** MARKS
- 4** Edit profile password.  
If candidates do not remember their Edit profile password, they have to click on the, 'Forgot password/ Get Password' button after entering the Membership or Registration, number. On clicking fresh edit profile password will be sent to their registered email id, f. Candidates are required to produce printed copy of admit letter along with, Membership identity card or any other valid photo ID card in original (Aadhaar card/ e, Aadhaar/ Employer's card/ PAN Card/ Driving License/ Election voter's card/ Passport, etc.) at the examination venue, g. In the absence of printed copy of Admit Letter and Original Photo Identity Card, candidates will be denied permission to write Examination, h. Admit letter is valid only for the examination, date/s and centre/venue mentioned, in the admit letter **3** MARKS
- 5** 2.MOBILE PHONES  
Mobile phones and other electronic/ smart gadgets (except calculator as permissible), are not allowed in the examination hall. It is clarified that mere possession of mobile, phone and other electronic/ smart gadgets in the examination hall whether in switch off, mode or silent mode shall also be deemed to be resorting to adoption of unfair means, in the examination **1** MARKS

### A Module A — UNDERSTANDING ETHICS · 2/4

**54%**  
MODULE WEIGHT

#### 6 3. USE OF CALCULATOR

a. Candidates will be allowed to use battery operated portable calculator in the, Subtraction, Multiplication, Division, Percentage, Sq.-root, Tax+ and Tax -), 12 digits, b. Attempt to use any other type of calculator not complying with the specifications, indicated above or having more features than mentioned above shall tantamount to, use of unfair means. Scientific calculator is not allowed

**3**  
MARKS

#### 7 4. OTHER RULES/ INFORMATION

a. Candidates should ensure that they sign the Attendance Sheet, b. Candidates are advised to reach the Examination Venue before the reporting time, mentioned in the admit letter. No candidate/s will be permitted to enter the, c. No candidate will be permitted to leave the examination venue in the first 60, minutes from the scheduled start time of the examination, d. Candidates should occupy the seat allotted to them at the examination hall on, the exam day, e. Candidates would be able to login to the system only with the password mentioned, in their Admit Letter. This password should not be disclosed to others. Keep it safe to, avoid the possible misuse, f. If the examination could not commence on scheduled time or there is delay due to, Failure of power, Technical snag of whatsoever nature or for any such reason having, bearing upon the conduct of examination, candidates have to, i. Wait till resumption of power supply/ solving of technical snag, ii. Take-up the examination at other venue arranged by the examination conducting, authority, iii. Follow instructions given by the examination conducting authority, g. Candidates are required to strictly follow all the instructions given by the, h. Violation of any of the Rules/ Instructions, misuse of the Admit Letter will be, considered to be an act of serious misconduct and the Institute will take action as per, the Rules of the examination, which will also be reported to the employer of the, candidate, i. Always visit the website one day prior to the examination for any important updates, on the exam/center/venue etc, j. In the event of any dispute between the Institute and the member, only Competent, Courts in Chennai, Kolkata, New Delhi and Mumbai alone have the jurisdiction to, entertain the dispute, k. Candidates are advised to read the IMPORTANT RULES/ INFORMATION FOR, CANDIDATES OF JAIIB/DB&F/CAIIB/DIPL & CERTIFICATE EXAMINATIONS on the

**9**  
MARKS

#### 8 5. RULES, PENALTIES FOR MISCONDUCT/ UNFAIR PRACTICES:

a. Communication of any sort between candidates or with outsiders is not permitted, and complete silence should be maintained during the examination, b. Copying answers from other candidates/ other printed/ Electronic material or, permitting others to copy or consultation of any kind will attract the rules relating to, unfair practices in the examination, c. No candidate shall impersonate others or allow others to impersonate himself/, herself at the examination, d. No candidate shall misbehave/ argue with the Examination Conducting Authorities, at the centre, e. Candidates have to compulsorily return any papers given including that given for, rough work to invigilator before leaving the examination hall, f. Candidates should not possess and/ or use books, notes, periodicals, etc. in the, stencils etc. during the examination, If any candidate violates any of the above rules, it will be considered to be an act of, misconduct and he/she will be liable for punishment, PLEASE REFER INSTITUTE'S WEBSITE UNDER THE MENU "EXAM RELATED", FOR DETAILS OF DEBARMENT PERIOD FOR UNFAIR PRACTICES ADOPTED

**5**  
MARKS

#### 9 BY CANDIDATES DURING CONDUCT OF INSTITUTE'S EXAMINATIONS.

Candidates may kindly note that their entire activity during the examination will be, reviewed post examination. The Institute would review the audit trail reports of the, candidate using a scientific method to detect adoption of unfair means. Also, the, CCTV footage of centres would be reviewed. Candidates found to be adopting unfair, means, using the scientific method of analysis of audit trail reports or review of CCTV, footage or through any other scientific method, will be booked and appropriate action, shall be initiated as per the Institute's policy. Candidates are also requested to read, the Rules and Policy regarding malpractice/unfair means / misconduct / misbehaviour, in Examinations from the below link, means/misconduct/misbehaviour in examination Classroom based

**3**  
MARKS

### A Module A — UNDERSTANDING ETHICS · 3/4

**54%**  
MODULE WEIGHT

- 11** **MULTIPLE CHOICE QUESTIONS (MCQS) AND ANSWERS**  
"The Institute conducts its examinations through Multiple Choice Questions (MCQs). These, MCQs are part of the Question Bank of the Institute and its Intellectual Property. As a matter, of policy, these MCQs and their answers will not be shared by the Institute with the, candidates or others and no correspondence in this regard will be entertained."  
**1**  
MARKS
- 12** **CONTACT DETAILS:**  
Register your queries through website [www.iibf.org.in](http://www.iibf.org.in) > Members/ Candidates Support, Services (Help) or email all your queries to [care@iibf.org.in](mailto:care@iibf.org.in), MEMBER SUPPORT SERVICE OFFICE, 193-F, Maker Towers, 19th Floor, Cuffe Parade, Mumbai - 400 005, Tel.: 08069260700, FOR TRAINING/ CONTACT CLASSES RELATED QUERIES CONTACT, Leadership Centre, Kirod Road, Off L. B. S. Marg, Kurla West, Mumbai 400 070, Tel.: 080692 60710, E-mail: [training@iibf.org.in](mailto:training@iibf.org.in), PROFESSIONAL DEVELOPMENT CENTRES, South Zone, North Zone, East Zone, Banking & Finance, No.94, Jawaharlal Nehru, Road, (100 Feet Road)  
**6**  
MARKS
- 13** **Opp.Hotel Ambica**  
Empire, Vadapalani, Chennai - 600 026, Tel:044, 24722990/24727961, Email:[iibfsz@iibf.org.in](mailto:iibfsz@iibf.org.in), Banking & Finance, Professional, Development Centre, Northern Zone, C-5/30, Safdarjung, Development, Area(SDA), Near SDA Local, Shopping complex, Outer Ring Road, Opp, IIT Delhi, NEW DELHI-110 016, Tel:011-2653 2194/2191, (office), Email:[iibfnz@iibf.org.in](mailto:iibfnz@iibf.org.in), Banking & Finance, Avani Heights, 2nd, Floor, 59A, Jawaharlal Nehru, Road, Kolkata - 700020, Email:[iibfez@iibf.org.in](mailto:iibfez@iibf.org.in), West Zone, North East Zone, PDC-Lucknow, Banking & Finance, Professional  
**9**  
MARKS
- 14** **Development Centre**  
192-F, Maker Towers, 19th Floor, Cuffe, Parade, MUMBAI - 400 005, Tel : 022-69437301/02, Email:[iibfwz@iibf.org.in](mailto:iibfwz@iibf.org.in), Banking and Finance, 3rd Floor, Rani Sati  
**3**  
MARKS
- 15** **Sadan, Motilal Nehru**  
Road, Pan Bazaar, Guwahati, Assam –, 781 001  
**1**  
MARKS

## Chapters & key topics

ETHICS IN BANKING (EB)

**A**

### Module A — UNDERSTANDING ETHICS · 4/4

**54%**  
MODULE WEIGHT

16

**Email:**

je.pdcgau1@iibf.org.in, Finance A-301 3rd Floor

**1**

MARKS

17

**Tower A, Bhavya Corporate**

Tower, Vibhuti Khand, Gomti, Nagar, Lucknow 226010, (U.P.)

**1**

MARKS

18

**Email: se.pdclko1@iibf.org.in**

CORPORATE OFFICE: Indian Institute of Banking & Finance, Kohinoor City, Commercial-II, Tower-1, 2nd Floor, Kirod Road, Kurla (West), Mumbai - 400 070, Tel.: 022-6850 7000 / 080692 60710

**2**

MARKS

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### D Module D — WIDER ASPECTS OF ETHICS IN PRACTICE · 1/3

**46%**  
MODULE WEIGHT

**b. Candidates are required to take utmost care and precaution in selecting Centre, as there is no provision to change the Centre in the system after successful application. Hence no request for change of centre, will be entertained for any reason.**

19

c. No Admit letter will be issued at the time of registration. Admit Letters with details of, Venue and time slots will be available for download 10-15 days prior to the date of, examination, d. Admit letter will be hosted on Institute's website www.iibf.org.in under the menu, 'Examination/Courses>Admit Letter", e. For downloading and printing of admit letter from the above mentioned website, candidates will have to enter the following, Membership or registration number as login id, Edit profile password, If candidates do not remember their Edit profile password, they have to click on the, 'Forgot password/ Get Password' button after entering the Membership or Registration, number. On clicking fresh edit profile password will be sent to their registered email id, f. Candidates are required to produce printed copy of admit letter along with, Membership identity card or any other valid photo ID card in original (Aadhaar card/ e, Aadhaar/ Employer's card/ PAN Card/ Driving License/ Election voter's card/ Passport, etc.) at the examination venue, g. In the absence of printed copy of Admit Letter and Original Photo Identity Card, candidates will be denied permission to write Examination, h. Admit letter is valid only for the examination, date/s and centre/venue mentioned, in the admit letter

**5**

MARKS

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20

Mobile phones and other electronic/ smart gadgets (except calculator as permissible), are not allowed in the examination hall. It is clarified that mere possession of mobile, phone and other electronic/ smart gadgets in the examination hall whether in switch off, mode or silent mode shall also be deemed to be resorting to adoption of unfair means, in the examination

**1**

MARKS

#### 3. USE OF CALCULATOR

21

a. Candidates will be allowed to use battery operated portable calculator in the, examination. The calculator can be of any type up to 8 functions i.e. (Addition, Subtraction, Multiplication, Division, Percentage, Sq.-root, Tax+ and Tax -), 12 digits, b. Attempt to use any other type of calculator not complying with the specifications, indicated above or having more features than mentioned above shall tantamount to, use of unfair means. Scientific calculator is not allowed

**3**

MARKS

#### 4. OTHER RULES/ INFORMATION

22

a. Candidates should ensure that they sign the Attendance Sheet, b. Candidates are advised to reach the Examination Venue before the reporting time, mentioned in the admit letter. No candidate/s will be permitted to enter the, Examination Venue after the gate closing time mentioned in the admit letter

**1**

MARKS

**c. No candidate will be permitted to leave the examination venue in the first 60 minutes from the scheduled start time of the examination. d. Candidates should occupy the seat allotted to them at the examination hall on the exam day.**

23

e. Candidates would be able to login to the system only with the password mentioned, in their Admit Letter. This password should not be disclosed to others. Keep it safe to, avoid the possible misuse, f. If the examination could not commence on scheduled time or there is delay due to, Failure of power, Technical snag of whatsoever nature or for any such reason having, bearing upon the conduct of examination, candidates have to, i. Wait till resumption of power supply/ solving of technical snag, ii. Take-up the examination at other venue arranged by the examination conducting, authority, iii. Follow instructions given by the examination conducting authority, g. Candidates are required to strictly follow all the instructions given by the, examination conducting authority during the examination and adhere to Rules of the, examination, h. Violation of any of the Rules/ Instructions, misuse of the Admit Letter will be, considered to be an act of serious misconduct and the Institute will take action as per, the

**D** **Module D — WIDER ASPECTS OF ETHICS IN PRACTICE**  
· 2/3

**46%**  
MODULE WEIGHT

**5. RULES, PENALTIES FOR MISCONDUCT/ UNFAIR PRACTICES:**

24

a. Communication of any sort between candidates or with outsiders is not permitted, and complete silence should be maintained during the examination, b. Copying answers from other candidates/ other printed/ Electronic material or, permitting others to copy or consultation of any kind will attract the rules relating to, unfair practices in the examination, c. No candidate shall impersonate others or allow others to impersonate himself/, herself at the examination, d. No candidate shall misbehave/ argue with the Examination Conducting Authorities, at the centre, e. Candidates have to compulsorily return any papers given including that given for, rough work to invigilator before leaving the examination hall, f. Candidates should not possess and/ or use books, notes, periodicals, etc. in the, examination hall at the time of examination/ or use mathematical tables, slide rules, stencils etc. during the examination, If any candidate violates any of the above rules, it will be considered to be an act of, misconduct and he/she will be liable for punishment

**5**  
MARKS

**PLEASE REFER INSTITUTE'S WEBSITE UNDER THE MENU "EXAM RELATED" FOR DETAILS OF DEBARMENT PERIOD FOR UNFAIR PRACTICES ADOPTED BY CANDIDATES DURING CONDUCT OF INSTITUTE'S EXAMINATIONS.**

25

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**4**  
MARKS

**6. RESULT ADVICE/ CONSOLIDATED MARKSHEET/ FINAL CERTIFICATE** **UPDATED**

26

a. Result Advice of candidates will be hosted on Institute's website on declaration of, result, which can be downloaded by the candidates, b. Consolidated mark sheet for candidates completing examination having more than, one subject, will be available on the Institute's website after the declaration of results, Candidates can download the same after entering login credentials using their, membership number and edit profile password, c. Final certificate: Digitally Signed Certificate will be issued to the candidates who, have enrolled and passed the examination. The Certificate will be emailed to the, email-id of the candidate registered with the Institute, within 3 weeks from the date of, declaration of result

**3**  
MARKS

**Email:iibfsz@iibf.org.in**

27

Indian Institute of, Banking & Finance, Professional, Development Centre, Northern Zone, C-5/30, Safdarjung, Development, Area(SDA), Near SDA Local, Shopping complex, Outer Ring Road, Opp, IIT Delhi, NEW DELHI-110 016, Tel:011-2653 2194/2191, (office)

**4**  
MARKS

**Email:iibfnz@iibf.org.in**

28

Indian Institute of, Banking & Finance, Avani Heights, 2nd, Floor, 59A, Jawaharlal Nehru, Road, Kolkata - 700020

**2**



**Module D — WIDER ASPECTS OF ETHICS IN PRACTICE**

· 3/3

**46%**

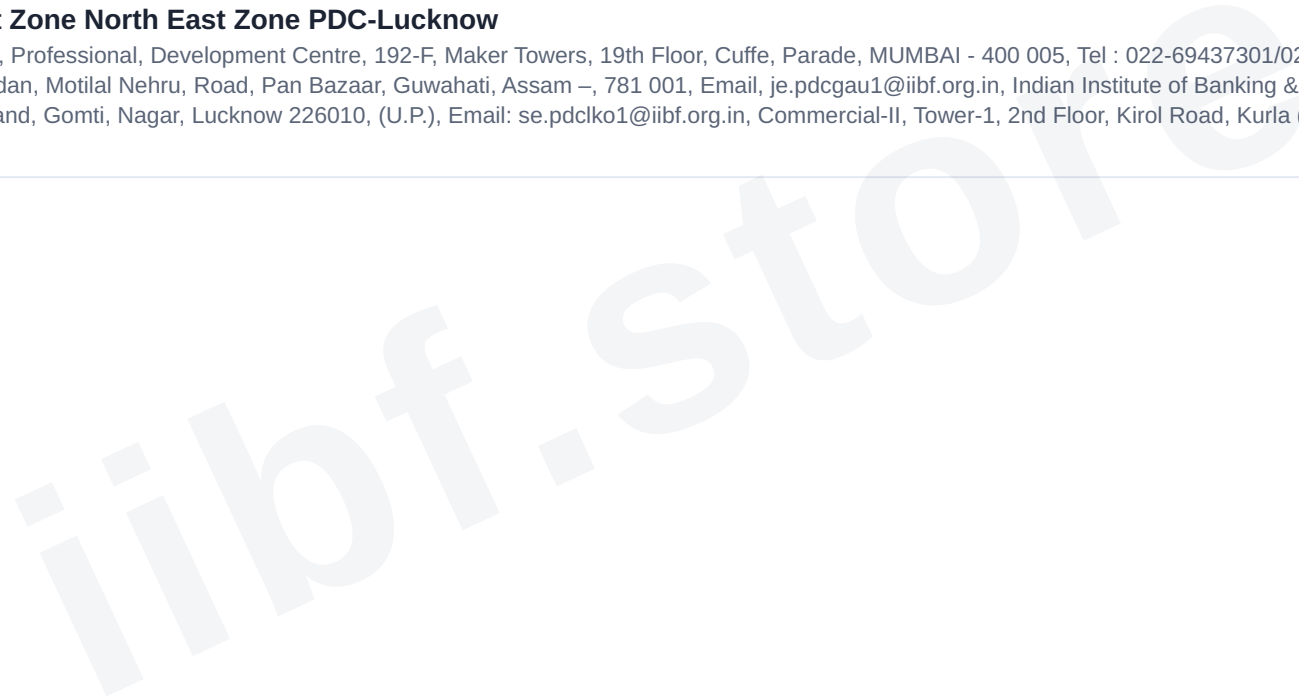
MODULE WEIGHT

**29**

**Email:iibfez@iibf.org.in West Zone North East Zone PDC-Lucknow**

Indian Institute of, Banking & Finance, Professional, Development Centre, 192-F, Maker Towers, 19th Floor, Cuffe, Parade, MUMBAI - 400 005, Tel : 022-69437301/02, Email:iibfwz@iibf.org.in, Banking and Finance, 3rd Floor, Rani Sati, Sadan, Motilal Nehru, Road, Pan Bazaar, Guwahati, Assam -, 781 001, Email, je.pdcgau1@iibf.org.in, Indian Institute of Banking &, Finance A-301 3rd Floor, Tower A, Bhavya Corporate, Tower, Vibhuti Khand, Gomti, Nagar, Lucknow 226010, (U.P.), Email: se.pdclko1@iibf.org.in, Commercial-II, Tower-1, 2nd Floor, Kirol Road, Kurla (West), Mumbai - 400 070, Tel.: 022-6850 7000 / 080692 60710

**10**  
MARKS





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